

Kentucky Applied Behavior Analyst Licensing Board

May 15, 2015

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on May 15, 2015 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Tammy Hammond-Natof, PhD - Chair Anne Gregory Steve Foreman, Vice Chair Cyndi Blackledge, PhD Stephen Wood Scott Brinkman, Attorney at Law <u>Members Absent</u> Allan Allday, PhD	<u>Occupations and Professions Personnel</u> Lindsey Melton, Board Administrator <u>Others</u> Michael Head, General Counsel
---	---

Call to Order

Dr. Natof called the meeting to order at 10:02am.

Approval of Minutes

Minutes of the April 24, 2015 meeting were presented for the Board's review. Mr. Brinkman made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

Financial Report

The Board reviewed the financial report ending April 30, 2015.

Report from O&P

Mrs. Melton reported the Office of Occupations and Professions has installed the new phone system and Executive Director, Gordon Slone placed a list of the new phone numbers in his report. Mrs. Melton can now be reached at (502) 782-8809.

In order to assist with reading the financial report each month and understanding how the office comes up with those figures, Susan Ellis, the Operations Section Supervisor placed a cheat sheet with the O&P report this month. Mrs. Melton explained this will be a huge help when questions arise about the report and allow the Board to be better informed of the process.

Board Counsel Report

Assistant Attorney General Michael Head had no report for the May meeting. He plans to work with the Complaints Committee in the June meeting to make a decision on a pending complaint.

Old Business

The Board asked Mr. Head if the revisions to the application and the supervision forms had been submitted to the Legislative Research Commission. Mr. Head explained that the revisions made to the forms would require the regulations to be updated so that the language matched the forms. The Board will go over revising the language in their June meeting.

Dr. Natof provided each member with a copy of the bill presented in 2014 to the General Assembly in hopes of getting some changes made to the Boards statute. The Board would like to move forward with making some changes and hopes to have everything ready for the 2016 session. Mr. Brinkman and Ms. Gregory will begin making some contacts to attempt to get the bill passed in the next session. Dr. Natof will also contact some of the other Boards listed in the bill to make sure they are in support of the language that will be presented.

New Business

Mrs. Melton reported there were two (2) new applications for the May meeting. The following applications were approved:

- Jacob Powell (LBA)
- Jordan Hall (LBA) – approved pending signature on application
- Caitlin Guarino (LBA) – approved pending A&N course, and official transcript

Mrs. Melton reported there are currently 116 licensees at this time.

Mrs. Melton informed the Board that the Commonwealth Institute at the University of Louisville School of Public Health and Information Science, the Cabinet for Health and Family Services, and the Foundation for a Healthy Kentucky have invited the Board to participate with other Boards in a discussion on Healthcare Workforce in Kentucky. Dr. Natof explained she would be unable to attend but thought it would be in the Boards best interest to send a representative. Mr. Wood volunteered to attend on behalf of the Board. He will give the Board a report of how the meeting went in their June meeting.

The Board received a letter from Licensed Behavior Analysts Erick, and Molly Dubuque regarding their hopes in starting a new program at a local university in the area of Behavior Analysis. The two have been running a program within Spalding University for the last several years and have seen great things out of the students and their need in communities in Kentucky. Spalding has decided to stop offering the program and therefore the Dubuques will be looking for another school to offer the coursework. Dr. Natof feels the Board should write a letter on their behalf and explain the great need for these services all across the state. Dr. Natof will draft the letter and have the Board review in the June meeting.

Travel and Per Diem

Mr. Foreman made a motion to approve travel and per diem for today's meeting. Dr. Blackledge seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Mr. Wood seconded that motion and it carried unanimously. Meeting adjourned at 11:16am.



Tammy H. Natof, Chair